

NOTICE TO BIDDERS

The Board of County Commissioners of Paulding County, Ohio, is requesting a proposal for mowing, trimming, landscaping and ground maintenance for the Paulding County Courthouse Square, 120 S. Walnut St., 303 W. Harrison St., Paulding County Annex Building, Board of Elections, Eaton Cemetery, OSU Extension, County Home Cemetery and (6) Pump Stations during January 1, 2024, thru December 31, 2024. All inquiries must have a certificate of liability included with their bids. Specifications for county lots may be picked up in the Commissioners' office 451 McDonald Pike, Suite E, Paulding, OH or online at www.pauldingcountycommissioners.com The proposal shall be marked "2024 County Mowing, Trimming and Ground Maintenance" and addressed to the Clerk of the Board of County Commissioners. The proposal must be received at the office of the Board of County Commissioners not later than 10:00 a.m. on the 22nd day of November, 2023. The Board of County Commissioners' office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. The Board of County Commissioners reserves the right to accept or reject any and all proposals. Should you have any questions, please contact the Paulding County Commissioners' Office at 419-399-8215.

HEATHER BARNHOUSE, CLERK
BY ORDER BOARD OF
COUNTY COMMISSIONERS
PAULDING COUNTY, OHIO
MARK HOLTSBERRY
MIKE WEIBLE
LISA McCLURE

Exhibit "A"
Courthouse Square
120 South Walnut Street
Scope of Work — Mowing

Weekly mowing, line trimming and blowing off of walkways — as needed

Property will be mowed weekly, weather permitting, and be kept on every 5-8-day rotation. Special consideration will be made during community (i.e. John Paulding Days and the Flat Rock Festival), to insure property is freshly mowed prior to these events.

Remove leaves and debris from beds prior to mowing.

Patrol property for trash and debris prior to mowing

Patrol property for sticks and limbs prior to mowing

Leaf removal from turf with each mowing

NOTE: Removal of leaves, trash, debris, etc.; will only occur at times of regularly scheduled visits by either the landscaping or mowing crews.

Scope of Work — Turf Chemical Applications

Lawn will be placed on a 4 Step and weed control program, consisting of broadleaf herbicide, pre and post emergence crabgrass control, insecticide, fertilizer and winterizer. Chemicals will be as deemed necessary for plant health, based on needs and weather conditions, but typically adheres to the following format:

Round 1, Easter; 17-0-6 granular fertilizer with .10% Dimension pre-emergence annual grass control, 50% UFLEXX, SOP @41bs. per 1000 sq. ft., + liquid broadleaf weed control @ 1 gal. per 1000 sq. ft.

Round 2, Memorial Day; 15-0-5 granular fertilizer, 50% UFLEXX, SOP with .67% Acelepryn season long insecticide @ 3.5 lbs. per 1000 sq. ft., + liquid broadleaf weed control and spot spray post-emergence annual grass control @ 1 gal. per 1000 sq. ft.

Round 3, Labor Day; 20-0-10 granular 65% UFLEXX, SOP 2% FE @ 3 lbs. per 1000 sq. ft.

Round 4, Halloween; 32-3-10 granular winterizer, 50% UFLEXX, SOP @ 31bs. per 1000 sq. ft., + liquid broadleaf weed control @ 1 gal. per 1000 sq. ft.

Scope of Work Spring Cleanup and Maintenance

Trim Shrubs
Cut back perennials as needed
Pull weeds
Spray herbicide throughout beds
Bedshape tree circles
Remove leaves and debris from beds and plants
Apply pre-emergence herbicide throughout beds
Topdress mulch areas at a depth of 1"-2"
Plant annuals in urns that are not cared for by individuals
(does NOT include daily watering of planters) (Courthouse only)
Blow off sidewalks
Cleanup work areas
Properly dispose of weeds, leaves, clippings and debris

Spring cleanup and mulch topdressing will occur prior to Memorial Day.

Scope of Work — Fall Cleanup

Trim shrubs
Cut back perennials and grasses
Pull weeds
Remove leaves and debris from beds and plants
Spray herbicide throughout beds
Blow off sidewalks
Cleanup work areas
Properly dispose of weeds, leaves, clippings and debris
Remove annuals from urns and fill with Winter greenery (Includes Fall 2020)

Fall cleanup will occur between Halloween and Thanksgiving, depending on weather. It is preferred to be completed before first snow.

Scope of Work-Monthly Maintenance/Ongoing Maintenance

Cleanup and maintenance will begin as weather allows in the early spring. This usually begins in late March or early April. Months to receive maintenance are March, April, June, July, August, September and October. The months of May and November will be covered with the Spring and Fall maintenance, respectively. As needed, especially in the spring, additional visits will be made to monitor weeds and plant growth. Additionally, mowing crews will be on site weekly to patrol grounds and give attention where needed. Monthly maintenance will include the following:

- Leaf and debris removal from landscape beds and plants
- Pull weeds
- Spray herbicide as needed
- Edging of concrete walks and curbs
- Touchup trimming of shrubs and perennials
- Removal of debris collected along parking curbs
- Removal of litter throughout grounds
- Blowing off of walkways, steps and landings

Scope of Work — Specialty Items

Following items will be completed earlier in the season, and offer 6-9 months of weed control. In the event that weeds appear in these areas, an additional application will be made.

- Ground sterilization of concrete cracks
- Ground sterilization of non-vegetation landscape beds
- Ground sterilization of asphalt to concrete seam

Exhibit "B"
Paulding County Annex Building
Board of Elections
303 W. Harrison St.

Scope of Work-Weed Control

Following items will be completed earlier in the season and offer 6-9 months of weed control. In the event that weeds appear in these areas, an additional application will be made.

Ground sterilization of concrete cracks
Ground sterilization of non-vegetation landscape beds
Ground sterilization of asphalt to concrete seams

Exhibit "B-1"
303 W. Harrison St.

Scope of Work- Mowing

Weekly mowing and trimming and blowing off of walkways-as needed

Property will be mowed weekly, weather permitting, and be kept on every 5-8-day rotation.

Remove leaves and debris from beds prior to mowing

Patrol property for trash and debris prior to mowing

Patrol property for sticks and limbs prior to mowing

NOTE: Removal of leaves, trash, debris, etc.; will only occur at times of regularly scheduled visits by either the landscaping or mowing crews.

Paulding County Mowing and Trimming

(April-October 2024)

**** Please call the office @ 419-399-8215 to schedule an appointment with a county representative to view each county lot before you submit your bid. ****

EATON CEMETERY

(Coffin Road)

Rd. 192 Cecil, OH 45821

(Once a week approx. time 45 minutes)

OSU EXTENSION CENTER

(Mow around gazebo only)

503 Fairground Drive

Paulding, OH 45879

(Once a week approx. time 15 min)

COUNTY HOME CEMETERY

(Old County Home on 111)

Old County Rd. 111

Paulding, OH 45879

(Once a week approx. time 45 minutes)

(6) PUMP STATIONS:

Pump #1 13724 Rd. 171 Defiance, OH 43512

Pump #2 13767 Rd. 171 Defiance, OH 43512

Pump #3 14224 Rd. 171 Defiance, OH 43512

Pump #4 14812 Rd. 163 Defiance, OH 43512

Pump #5 15060 St. Rt. 111 Defiance, OH 43512

Pump #6 15889 St. Rt. 111 Defiance, OH 43512

(Every 2 weeks approx. time 1 ½ hours)