

### **NOTICE TO BIDDERS**

The Board of County Commissioners of Paulding County, Ohio, is requesting a proposal for mowing, trimming, landscaping, and ground maintenance for the Paulding County Courthouse Square, from January 1, 2026, through December 31, 2026. All inquiries must have a certificate of liability included with their bids. Specifications for county lots may be picked up in the Commissioners' office, 451 McDonald Pike, Suite E, Paulding, OH, or online at [www.pauldingcountycommissioners.com](http://www.pauldingcountycommissioners.com). The proposal shall be marked "2026 Paulding County Courthouse Mowing, Trimming and Ground Maintenance" and addressed to the Clerk of the Board of County Commissioners. The proposal must be received at the office of the Board of County Commissioners no later than 9:00 a.m. on the 29<sup>th</sup> day of December, 2025. The Board of County Commissioners' office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. The Board of County Commissioners reserves the right to accept or reject any and all proposals. Should you have any questions, please contact the Paulding County Commissioners' Office at 419-399-8215.

HEATHER BARNHOUSE, CLERK  
BY ORDER BOARD OF  
COUNTY COMMISSIONERS  
PAULDING COUNTY, OHIO  
MIKE WEIBLE  
MARK HOLTSBERRY  
LISA McCLURE

**Exhibit "A"**  
**Courthouse Square**  
**Scope of Work — Mowing**

Weekly mowing, line trimming and blowing off of walkways — as needed

Property will be mowed weekly, weather permitting, and be kept on every 5-8-day rotation. Special consideration will be made during community (i.e. John Paulding Days and the Flat Rock Festival), to insure property is freshly mowed prior to these events.

Remove leaves and debris from beds prior to mowing

Patrol property for trash and debris prior to mowing

Patrol property for sticks and limbs prior to mowing

Leaf removal from turf with each mowing

NOTE: Removal of leaves, trash, debris, etc.; will only occur at times of regularly scheduled visits by either the landscaping or mowing crews.

**Scope of Work — Turf Chemical Applications**

Lawn will be placed on a 4 Step and weed control program, consisting of broadleaf herbicide, pre and post emergence crabgrass control, insecticide, fertilizer and winterizer. Chemicals will be as deemed necessary for plant health, based on needs and weather conditions, but typically adheres to the following format:

**Round 1, Easter;** 17-0-6 granular fertilizer with .10% Dimension pre-emergence annual grass control, 50% UFLEXX, SOP @41bs. per 1000 sq. ft., + liquid broadleaf weed control @ 1 gal. per 1000 sq. ft.

**Round 2, Memorial Day;** 15-0-5 granular fertilizer, 50% UFLEXX, SOP with .67% Acelepryn season long insecticide @ 3.5 lbs. per 1000 sq. ft., + liquid broadleaf weed control and spot spray post-emergence annual grass control @ 1 gal. per 1000 sq. ft.

**Round 3, Labor Day;** 20-0-10 granular 65% UFLEXX, SOP 2% FE @ 3 lbs. per 1000 sq. ft.

**Round 4, Halloween;** 32-3-10 granular winterizer, 50% UFLEXX, SOP @ 31bs. per 1000 sq. ft., + liquid broadleaf weed control @ 1 gal. per 1000 sq. ft.

### **Scope of Work Spring Cleanup and Maintenance**

Trim Shrubs  
Cut back perennials as needed  
Pull weeds  
Spray herbicide throughout beds  
Bedshape tree circles  
Remove leaves and debris from beds and plants  
Apply pre-emergence herbicide throughout beds  
Topdress mulch areas at a depth of 1"-2"  
Plant annuals in urns that are not cared for by individuals  
(does NOT include daily watering of planters) (Courthouse only)  
Blow off sidewalks  
Cleanup work areas  
Properly dispose of weeds, leaves, clippings and debris  
  
Spring cleanup and mulch topdressing will occur prior to Memorial Day.

### **Scope of Work — Fall Cleanup**

Trim shrubs  
Cut back perennials and grasses  
Pull weeds  
Remove leaves and debris from beds and plants  
Spray herbicide throughout beds  
Blow off sidewalks  
Cleanup work areas  
Properly dispose of weeds, leaves, clippings and debris  
Remove annuals from urns and fill with Winter greenery (Includes Fall 2025)  
  
Fall cleanup will occur between Halloween and Thanksgiving, depending on weather. It is preferred to be completed before first snow.

### **Scope of Work-Monthly Maintenance/Ongoing Maintenance**

Cleanup and maintenance will begin as weather allows in the early spring. This usually begins in late March or early April. Months to receive maintenance are March, April, June, July, August, September and October. The months of May and November will be covered with the Spring and Fall maintenance, respectively. As needed, especially in the spring, additional visits will be made to monitor weeds and plant growth. Additionally, mowing crews will be on site weekly to patrol grounds and give attention where needed. Monthly maintenance will include the following:

- Leaf and debris removal from landscape beds and plants
- Pull weeds
- Spray herbicide as needed
- Edging of concrete walks and curbs
- Touchup trimming of shrubs and perennials
- Removal of debris collected along parking curbs
- Removal of litter throughout grounds
- Blowing off of walkways, steps and landings

### **Scope of Work — Specialty Items**

Following items will be completed earlier in the season, and offer 6-9 months of weed control. In the event that weeds appear in these areas, an additional application will be made.

- Ground sterilization of concrete cracks
- Ground sterilization of non-vegetation landscape beds
- Ground sterilization of asphalt to concrete seam